FORMULARZ DLA OGŁOSZENIODAWCÓW

INSTITUTION: Sieć Badawcza Łukasiewicz – PORT Polski Ośrodek Rozwoju Technologii

CITY: Wrocław

POSITION: **Scientific Research Support & Medical Writing Chief Specialist k/m**

DATE OF ANNOUNCEMENT: 10.11.2026

DEADLINE FOR APPLICATIONS: 09.12.2026

LINK TO THE WEBSITE: https://port.lukasiewicz.gov.pl/

The Łukasiewicz Research Network – PORT (Polish Centre for Technology Development) is a research institute within the Łukasiewicz Research Network. It focuses on the development of new technologies by conducting research for the needs of and in collaboration with industry. With our team of high-calibre specialists and state-of-the-art infrastructure, we are able to carry out the most advanced scientific research. Our Institute comprises three research centres – the Centre for Life Sciences & Biotechnology, the Centre for Materials Engineering and the Centre for Population Diagnostics – all of which have access to specialist laboratories. This combination enables us to carry out both scientific research and pilot studies for industry in a comprehensive manner.

We are currently seeking candidates for the position of:

Scientific Research Support & Medical Writing Chief Specialist k/m

The P4Health Center of Excellence, established at Łukasiewicz–PORT under the Horizon Europe Teaming for Excellence programme, is an interdisciplinary initiative dedicated to advancing P4 medicine through the integration of cutting-edge technologies, human tissue analysis, disease modelling, systems biology and advanced data analytics. Its mission is to improve the understanding, diagnosis, and treatment of complex diseases, with a particular focus on brain diseases and cancer.

Position description:

We are looking for an experienced Scientific Research Support & Medical Writing Specialist to provide advanced scientific, methodological, and documentation support to P4Health research groups and technological platforms.

The role combines scientific and regulatory writing, research methodology, and the development of laboratory procedures with selected research coordination and quality-related responsibilities. Working closely with Principal Investigators, Platform Leaders, and institutional support teams, the Specialist will contribute to the effective implementation, standardisation, and scientific dissemination of research activities.

Your main duties:

- Preparing comprehensive scientific and regulatory documentation, including applications to bioethics committees, animal experimentation ethics committees, and submissions concerning genetically modified microorganisms (GMM) and organisms (GMO).
- Drafting, reviewing, and editing scientific publications, research reports, study protocols, and other scientific documentation in collaboration with P4Health researchers.
- Developing, reviewing, and standardising research protocols, standard operating procedures (SOPs), and methodological documentation for P4Health research groups and technological platforms.
- Coordinating scientific documentation and quality-related processes, including document control, version management, compliance monitoring, and preparation for audits and reviews.
- Supporting researchers and Platform Leaders in research implementation, regulatory compliance, and the continuous improvement of laboratory procedures and workflows.
- Collaborating with Principal Investigators, Platform Leaders, and institutional ethics, legal, quality, and administrative teams to ensure the effective implementation of research activities.

Requirements:

- University degree in life sciences, biomedical sciences, biotechnology, medicine, or a related field; a PhD would be an advantage.
- Proven professional experience in biomedical research and a strong understanding of experimental research methodologies.
- Experience in scientific writing, including the preparation of manuscripts, research reports, study protocols, or regulatory documentation.
- Knowledge of ethical and regulatory requirements applicable to biomedical research, including research involving human biological materials, laboratory animals, and/or genetically modified organisms.
- Experience in developing research protocols, laboratory procedures, and SOPs.
- Excellent scientific writing, analytical, and organisational skills.
- Very good command of written and spoken English.
- Ability to work independently and collaborate effectively with multidisciplinary research teams.

Nice To Have:

- Practical experience in preparing applications for bioethics committees, animal experimentation ethics committees, or GMM/GMO-related documentation.
- Experience in preparing or co-authoring peer-reviewed scientific publications.
- Familiarity with quality management systems, laboratory documentation standards, and research compliance procedures.
- Experience working in multidisciplinary research institutions or with shared technological platforms.
- Familiarity with national and European research funding programmes, particularly Horizon Europe and FENG.

We offer:

- Full-time employment contract.
- Co-financing of private medical care.
- Co-financing of a sports and wellness card.
- Option to enroll in group life insurance.
- Co-financing through the Social Benefits Fund (including holiday and Christmas benefits).
- Work in a modern, green science campus environment.
- Free on-site parking.

If you are interested, please submit your application via the link below:

https://system.erecruiter.pl/FormTemplates/RecruitmentForm.aspx?WebID=38394d5a05d149499180945617370be6

Additional information:

We kindly inform you that the controller of your personal data is Network Institute operating under the name of Łukasiewicz Research Network – PORT Polish Center for Technology Development, Stabłowicka 147, 54-066 Wrocław, Poland. The data contained in job application will be processed for the purposes of the current recruitment process, and – if the consent is given – for the purposes of future recruitment. We kindly inform you about your right to access your data and correct it, as well as your right to withdraw your consent to data processing at any time without the impact on the compliance with the law of the processing performed on the grounds of consent given before withdrawal thereof. Providing personal information is voluntary.

More information on the protection of personal data: https://port.lukasiewicz.gov.pl/en/data-protection/

Information about candidates applying for the above role is public information in the scope covered by the requirements specified in the recruitment announcement. Information on the result of the recruitment process, including the job position for which the recruitment was carried out, the name or names and surname of the selected candidate and his place of residence within the meaning of the provisions of the Act of 23 April 1964 – Civil Code as well as the justification of the candidate's selection or not employing any the candidate will be made public in accordance with the Act of February 21, 2019 on the Łukasiewicz Research Network.

We kindly inform you that we will contact only selected candidates.